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| ***For office use only******Ref No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_******Date Received\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*** |

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**Application Form**

**All applications must be completed on the form below and emailed to** **e.rogers@outdoorrecreationni.com****. Applications will not be accepted by any other method.**

**No other documents should be submitted with the application form e.g. CVs. Anything other than the application form submitted will not be considered.**

**Closing date for applications is 3pm on Friday 19th November 2021. Applications received after this time and date will not be accepted.**

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| **POSITION APPLIED FOR:**  **GIS Technician (2021)**  |

|  |  |
| --- | --- |
| **Surname** |  |
| **Forename(s)** |  |
| **Postal Address** |  |
| **Postcode**  |  |
| **Email Address** |  |
| **Mobile Phone** |  |

**WARRANTY – RIGHT TO WORK IN THE UK**

|  |  |
| --- | --- |
| Do you warrant that you have the right to work in the UK? | **YES/NO** |

**SECONDARY EDUCATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| DATESFROM/TO |  TYPE OF SCHOOLGRAMMAR/SECONDARY  | SUBJECT TAKEN | GRADE |
|  |  |  |  |

**FURTHER/HIGHER EDUCATION:**

|  |  |  |
| --- | --- | --- |
| DATESFROM/TO | NAME OF EDUCATIONAL ESTABLISHMENTSTATE FULL/PART TIME | SUBJECTS TAKEN AND QUALIFICATIONS OBTAINED |
|  |  |  |

**OTHER RELEVANT TRAINING:**

|  |  |  |  |
| --- | --- | --- | --- |
| DATESFROM/TO | COURSE TAKEN | NAME OF TRAINING ESTABLISHMENT | QUALIFICATIONOBTAINED |
|  |  |  |  |

**MEMBERSHIP OF PROFESSIONAL ORGANISATIONS AND INSTITUTES:**

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**RELEVANT EMPLOYMENT (Please start with your present or last employment).**

|  |  |  |  |
| --- | --- | --- | --- |
| DATESFROM/TO | NAME AND ADDRESS OF EMPLOYER | POSITION HELD & BRIEF DESCRIPTION OF DUTIES | REASON FOR LEAVING |
|  |  |  |  |

**Please clearly demonstrate how you meet the essential work experience criteria of having undertaken practical work experience in a GIS role – either paid or voluntary within the past 12 months. Please outline practical examples.**

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**Please clearly demonstrate your ability to build relationships with key stakeholders and communicate effectively.**

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**Please clearly demonstrate your ability to use ArcGIS to digitise, manage data, and perform geometry functions. Please support this with a detailed example you have worked on.**

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**Please clearly demonstrate your ability to communicate and work effectively under moderate supervision with self-motivation, initiative, good attention to detail and accuracy.**

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**OTHER RELEVANT INFORMATION IN SUPPORT OF YOUR APPLICATION:**

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**HOBBIES AND INTERESTS:**

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|  |  |
| --- | --- |
| Do you currently hold a full, current driving licence and have access to a form of transport that will allow you to carry out the duties of the post? | **YES/NO** |

**CONVICTIONS:**

Please give details of any convictions or criminal offence under the provision of the Rehabilitation of Offenders (NI) Act 1978.

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**DISABILITY DISCRIMINATION ACT 1995:**

If you require any special arrangements to be made to assist you if called for interview, please let us know in advance of the interview.

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**REFERENCES: (Please provide two referees -** one of whom should be your present or most recent employer**)**

|  |  |  |
| --- | --- | --- |
|  | **Referee 1** | **Referee 2**  |
| Name |  |  |
| Relationship |  |  |
| Address |  |  |
| Email |  |  |
| Telephone |  |  |

**References will not be contacted without your prior permission**

|  |  |
| --- | --- |
| What period of notice must you give your current employer?  |  |

|  |
| --- |
| I certify that all the information I have given is correct. I understand that any false information given may result in any job offer being withdrawn. |
| **SIGNED:**  | **DATE:**  |
|  |  |

**A typed signature is acceptable for the purposes of electronic upload.**

**\*\* Please also ensure to complete and submit the equal opportunity monitoring form provided. This must be uploaded as a separate document. \*\***